

□ PORTFOLIO

○ Rubric

Elements	4 (+) = Exceeds; WOW	3 (√) = Meets; ACCEPTABLE	2 (√-) = Approaches; ALMOST	1 (-) = Well below; NOT YET
PORTFOLIO <ul style="list-style-type: none"> • Letter of Intent • Notes, outline, script, storyboard, or hard copy and electronic copy • Project packet • Meeting log • Learning journal • Research & resources • Copies of all written components: paper, draft, revisions, outline, bibliography • Invitation Letters • Research paper self evaluation • Career Pathway Checklist and Interview • Technology Checklist • Action plan, Verification of Action Completion, Reflection 	All requirements completed beyond what is expected No errors in format or content Very neat, organized, accurate, and prepared for evaluation Sense of learning and “learning stretch” is very evident Substantial relevant documentation Displays personal creativity which is truly unique	Requirements completed as assigned, all turned in Few errors in format or content Neat, accurate, organized and ready for evaluation Sense of learning and “learning stretch” is evident. Relevant documentation included. Displays personal creativity	One –three parts not completed as assigned; not turned in Some errors in format and content Somewhat neat, accurate, and organized, not quite ready for evaluation Sense of learning, “learning stretch” somewhat evident Some documentation Displays minimal personal creativity	Four or more parts not completed, not correct, not as assigned, not turned in Many errors in format and content, not prepared for evaluation Disorganized, not neat or accurate Sense of learning and “learning stretch” is not evident Documentation missing No personal creativity

- **Meeting log:** Advisor, Mentor, Advisory Teacher, Subject Area Teacher, & SP Coordinator meetings with initials to verify meetings; include brief notation of what you did and discussed with your advisor, mentor, and teachers; include practices or rehearsals (*see appendix for form*)
- **Documentation of research**
 - Resources used, both print and non-print
 - Research notes (note cards)
 - Data
 - Materials used, expenses, other items needed to complete project
- **Copies** of letter of intent, thesis research paper, and other written requirements such as scripts or outlines
- **Learning Journal** (*see appendix for form*)
 - Dates and amount of time spent working on the project
 - Brief notation of the work that was done and what was learned
- Technology Checklist
- Career Pathway Connection Checklist and Interview
- **Invitation letters**
 - Project advisor
 - Community mentor
 - Parent
 - Subject Area Teacher
 - Advisory Teacher
- Research Paper Self Evaluation (*see appendix for form*)
- Culminating Activity Action Plan, Verification of Completion, and Reflection